

Telephony is a backup option for employees who are not able to use the CareTime Mobile app to clock in and clock out of their shifts for the EVV Program.

Employees can use the Participant/Employer's phone and follow the steps below for the telephony option:

TO CLOCK IN:

1. *Employee dials **1.888.574.5109**
2. Employee enters their Employee Code and presses #
3. Employee enters Activity Code Number.
4. Employee confirms clock in by pressing 1.

User Code

TO CLOCK OUT:

1. *Employee dials **1.888.574.5109**
2. Employee enters Employee Code and presses #
3. Employee confirms clock out by pressing 1.

Security/Activity Codes